

Dear Parents,

We are thrilled to invite you along with your family and friends to our 2024 Holiday Showcase on Saturday, December 14th. This year's event will take place at the Union High School Performing Arts Center (6636 S. Mingo Road Tulsa, OK 74133). The entrance is located on the south side of the school. All performers and audience members will enter through the main performing arts center doors. There is a \$25 performance fee that will be due by November 1st. If you are set up for tuition autodraft this \$25 fee will automatically be charged along with your November tuition. The performance fee covers the rental of the theatre, professional lighting, and sound and stage crews for the performers. There will be plenty of seating for all of your family and friends and admission is free.

Each time our students have the opportunity to take the stage they are gaining valuable experience that leads to them being well rounded, confident young people and that stage time is an integral part of their performance training.

After much consideration, we are combining this to be **ONE** show at 2:00 pm this year. Please be sure to find your student's class on the running order attached. All students are to arrive and be checked in no later than 1:30 pm. Performers will need to be checked in and out by a parent or guardian. The show will last approximately one hour. Performers are required to stay backstage for the entire show and all performers will participate in the finale number at the end of the show. Only performers, designated parent volunteers, and Theatre Arts faculty will be allowed in the backstage area. As always, this is for the student's safety.

Students are to wear either the Theatre Arts red holiday shirt or any red long sleeved t-shirt with any pants of their choice and jazz shoes or tennis shoes. Some classes may need additional accessories (Santa hats, elf ears, etc.). That information will be sent home from your student's instructor. A holiday t-shirt order form is attached to this packet. Please note- this is a **new** holiday t-shirt design this year!!

If your student is unable to participate in the holiday showcase, please let us know before October 11th, so that their teacher can plan accordingly. If you have any questions or concerns about this upcoming performance, please do not hesitate to let us know! We are thrilled that the most wonderful time of the year is almost here!

Thank You,

The Faculty & Staff of Theatre Arts

2024 Holiday Showcase Running Order
2:00 pm show (1:30 call time)

1. Junior Performance Troupe
2. Musical Theatre Ages 2-4 Tuesday
3. Musical Theatre Ages 7-9 Monday
4. Adv. Musical Theatre Ages 13 & up
5. Musical Theatre Ages 4-6 Thursday
6. Musical Theatre Ages 10-12 Wednesday
7. Musical Theatre Ages 4-6 Monday
8. Adv. Musical Theatre Ages 10-12
9. Musical Theatre Ages 7-9 Wednesday
10. Musical Theatre Ages 10-12 Monday
11. Adv. Musical Theatre Ages 7-10
12. Musical Theatre Ages 12 & Up
13. Teen Performance Troupe
14. Finale- all performers!

2024 Theatre Arts Holiday T-Shirt Order Form

T-shirts are \$35 each. This form must be returned to the front desk with the correct size circled no later than Thursday, November 21st accompanied with payment in order to receive your student's shirt in time for the Holiday Showcase. Please note- this is a NEW design this year!

Please circle the t-shirt size you wish to order:

Youth Sizes	XS (4-6)	S (6-8)	M (10-12)	L (14-16)	XL (18-20)
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Adult Sizes	S	M	L	XL	XXL
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Student's Name

Class Name, Day & Time

HOLIDAY SHOWCASE **PARENT VOLUNTEER FORM**

Parent volunteers are needed to supervise students backstage. Parent volunteers will be able to watch their student's performance from the backstage wings, however, they will not be able to view the entire show. Six volunteers are needed for this show. Each volunteer will receive a \$25 tuition credit. Please fill out this form and return it to the front desk by November 21st.

Parents Name: _____

Students Name & Class: _____

Email Address: _____

Thank you so much for your help! If you are selected as a volunteer you will be notified by November 22nd.